SAN PEDRO PROPERTY OWNERS ALLIANCE
BOARD OF DIRECTORS MEETING

9:00 AM Open Session

Meeting Minutes

Wednesday, October 3, 2012
Meeting Location: San Pedro City Hall
638 S. Beacon Street, Room #452
San Pedro, CA 90731

Subject to Approval

1. CALL TO ORDER – Eric Eisenberg, President **9:00 AM**

2. BOARD of DIRECTORS –

 Eric Eisenberg, The Renaissance Group, President
 Jayme Wilson, Spirit Cruises, Vice President / Secretary
 Alan Johnson, Jerico Development, Treasurer
 Anthony Bilas, Property Owner, Board Member
 Gary Larson, Property Owner, Board Member
 David Mathewson, Port of Los Angeles, Board Member
 B. Bennett Schirmer, Property Owner, Board Member
 Camilla Townsend, Port of Los Angeles High School, Board Member
 Morris Warschaw, Property Owner, Board Member

In attendance –
Eric Eisenberg
Jayme Wilson
Alan Johnson
B. Bennett Schirmer, Property Owner
Camilla Townsend
Morris Warschaw

3. APPROVAL OF MINUTES – September 12, 2012

 Motion by Johnson. Second by Wilson. Approved. Schirmer abstained.

4. PUBLIC COMMENTS –

 This opportunity is reserved for any public comments to the Board pursuant to the Brown Act with the understanding that no action may be taken, nor discussion conducted on un-agendized subjects. It is the Board's policy regarding that persons in the audience may address this Board in connection with any agenda item during the public comment period. As provided by the Brown Act, the Board has limited each individual's speaking time to three minutes. Anyone desiring to speak during the public comment period must complete a speaker card and submit it to the Chair prior to the start of the meeting.

Warren Gunter suggested that we need to have 1,000 more people downtown daily. Events are great, but only part of the solution.

5. Old Business

 None

6. Committee Reports

 6.1 Marketing & Business Development

 - Dia de los Muertos

Valerie Goodman outlined the progress that has been made in preparing for "Dia." Much has been accomplished, but a lot of work remains over the next 3 weeks.

 6.2 Public Safety

 - PSA Recognition

Our Public Safety team was instrumental in the apprehension of a burglary suspect recently. The PSA's chased and detained the suspect who was arrested by LAPD. Brady Metcalf, GM of Universal Protection, the PBID safety contractor, presented the 3 ambassadors with a token of appreciation. PBID President Eric Eisenberg also recognized the good efforts of the team. PBID later presented the 3 ambassadors with separate expression of recognition.

6. New Business

 Appointment by President of a committee to select board members for a three-year term effective January 1, 2013

President Eisenberg will appoint a committee to be announced at next month's meeting.

 Action Items

 7.1 Approval of financial statements for August 2012.

Motion by Wilson. Second by Schirmer. Approved.

 7.2 Approval of an agreement with MV Transportation to operate and maintain the PBID Trolleys

Motion by Wilson. Second by Schirmer. Approved.

 7.3 Approval to trim 400 city trees within the PBID zone

Motion by Schirmer. Second by Johnson. Approved. The motion provided that Travers Tree Service may be used if pricing is consistent with the past year. Also, an inventory of tree not requiring pruning will be developed.

 7.4 Approval to fund the annual street closure permit for Farmers' Market in the amount of $1,428

Motion by Wilson. Second by Warschaw. Approved.

Subject to Approval

7.5 Approval for support of the creation of a Historic San Pedro Walking Tour at a cost of $9,800

Motion by Townsend. Second by Johnson. Approved subject to the inclusion of Ports O'Call in the tour.

7.6 Approval for support for the ~~Los Angeles~~San Pedro International Film Festival in the amount of $2,600

7.7 Approval for the acquisition of office furniture and supplies for the new PBID office at 290 W. 7th St at a cost NTE $4,200

Motion by Wilson. Second by Schirmer. Approved.

Non-Action Items

7.8 Presentation by Managed Career Solutions in regard to economic and workforce development services and the Harbor *BusinessService* Center

This new center, housed in the Brown Brothers Building, will be a one-stop shop for employment resources. Richard Galope, the center's Managing Director, spoke about the Center's assets.

8. Executive Director's Report

8.1 PBID Renewal Process

The process is complete. We will begin a new five year cycle on January 1, 2013.

8.2 Downtown Landscaping

Will work with Clean SP and a landscape designer, but waiting for more temperate weather.

8.3 City of Los Angeles Audit

Audit is complete. Waiting for report. Findings should not be of a serious nature although there will be some minor adjustments to our financials.

8.4 Farmers & Merchants Bank

The new accounts will be opened upon the successful "revivor" with the Secretary of State and the Franchise Tax Board.

8.5 Downtown Landscaping

8.7 Sidewalk Repairs

Waiting for determination from the City of LA on the liability issues that accompany sidewalk repair.

9. NEXT REGULAR MEETING – November 7, 2012

10. Adjournment

Subject to Approval